Southall Community Alliance

Annual Report 2003 / 04

Southall Community Alliance is funded by the London Borough of Ealing and the Neighbourhood Renewal Fund.

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Neighbourhood Renewal Unit

Annual Report 2003 / 04

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Chairs Introduction

On behalf of the Board of Southall Community Alliance, I am very pleased to place before you the achievements and successes of the last year. The year has seen SCA establish a centre of operations and a resource centre for the community of Southall with access based on equality without favour or discrimination.

The invaluable input of board members, the generosity of the funding agencies, the contribution by both members of staff, Janpal Basran and Priya Chaphekar, and the support from the community have brought about the realisation of our vision. We now occupy a desirable office space in the High Street, with independent access and control. This gives us a massive responsibility as well as an opportunity to serve our members and the community of Southall.

The resource centre contains a combination of services targeted at an organisational level. The office space has been supplemented with hot desks, meeting rooms, media training facility, foundation of a community print shop and an IT gateway ready to come on line. These elements are part of the process of the Board's strategy to make SCA a sustainable organisation. I am pleased that the initiative and inspiration for this is shared by all.

In order to reduce our financial liability and increase our potential to attract resources, we have pursued the agenda to acquire charitable status. We are reasonably confident that the registration will take place in the immediate future. The broadly framed and inclusive objects have been agreed by the board and are outlined below for your information:

1. To develop the capacity and skills of the members of the socially and economically disadvantaged community of Southall in such a way that they are better able to identify, and help meet, their needs and to participate more fully in society.
2. To promote equality and diversity and good race relations by co-ordinating, organising and providing facilities and activities specifically targeted at ethnic and other minority groups in the community in the Southall area which enable them to develop their capacity and skills, so that they may be equipped to participate more fully in society.

In terms of thanks and there really are so many to mention ranging from all our colleagues on the board, all our funding agencies especially the LBE, Home Office, Awards for All, ECVS, EREC and the NRF programme. A special mention for 'Sada' our building contractors and our appreciation for the professional free support and advice from Jaspal Singh Bhamrah, our architects and Bains & Co our solicitors as well as the financial, promotional and contractual support by Mr Harbans Palda. Our thanks to Rehncy Shaheen, accountants for SCA, for keeping an eye on our financial affairs and for ensuring that we met our legal commitments in an accountable and transparent way.

On behalf of the Board we must register our appreciation for the above assistance. It is only with such combined efforts and support that Southall Community Alliance will continue to establish itself as a premier flagship organisation, as the united consensual voice of Southall's cohesive community.

Harsev Bains, Chair of SCA

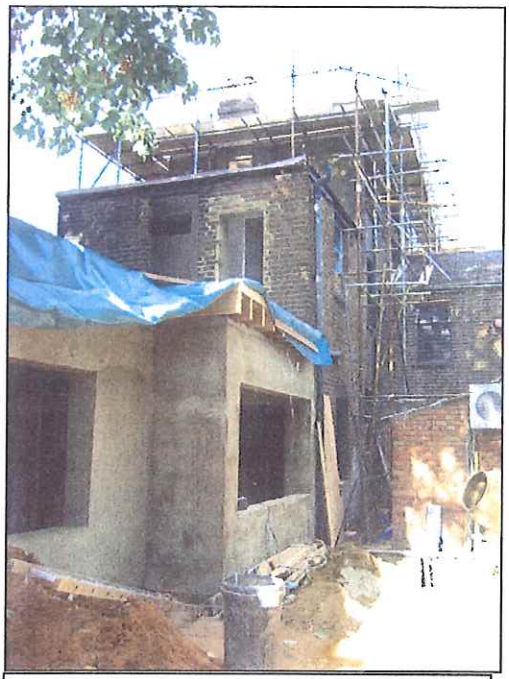
Work Report 2003 / 04

The past year has been one of great change and development for SCA and one that has seen firm foundations being established for the future progression of the organisation. In this period of consolidation SCA has sought to widen its involvement in local and borough wide initiatives, whilst at the same time looking to create a base for its future activities. This report will outline our work or role under various headings and since I have mentioned our base it is only appropriate that this is the first item that is looked at.

SCA Premises

The major achievement of this the past year for SCA has undoubtedly been the development of an office base. It is probably not widely known that SCA had been homeless since it took over the mantle of the former Southall Area Community Network in 2000. This has posed a number of problems not the least of which was providing a base from which staff could work.

When SCA was informed that it would receive Neighbourhood Renewal (NR) funding the search for premises began in earnest. It was by a series of rather fortunate coincidences that our originally preferred choices of location failed to materialise and so the organisation was forced to consider alternative locations. It was during this period that the vacant premises at 10 High Street in Southall were brought to our attention and after many months of protracted and difficult negotiations SCA was able to acquire the lease to the property.

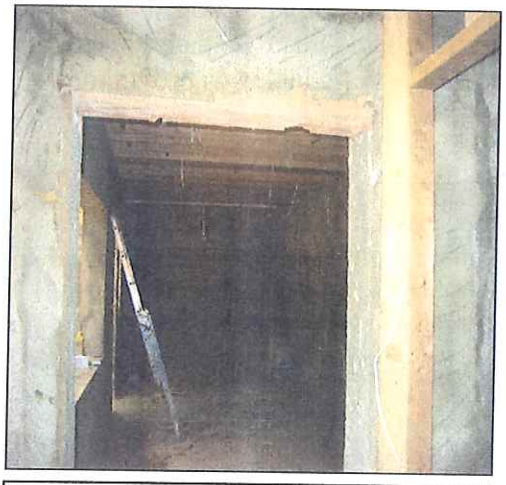


Rear of SCA building during renovation

The next stage of the process involved the refurbishment and renovation of the building. For those of you who have not been to the building it might be helpful to put this task into context. The three storey building had a shop front adjoining the High Street and had formerly been a restaurant and living place for many people. It was one of the oldest properties on the High Street and the rear of the building, which had once been a horse stable, now had an asbestos roof. If there was a Richter scale for measuring building dishevelment this building would probably have rated between 6 and 7.

During the course of their work the builders found that not only was the general structure in poor condition but that, in places, features such as windows had been covered up for many years. The building process was highly instructive and on occasion's nerve wracking, particularly in December 2003 when the entire ground floor unexpectedly collapsed. However, after many months of work the building was finally available for use early in January 2004.

Since moving into the building it has slowly filled up with equipment and office resources so that it now resembles the office environment that had been envisaged. The building will provide office accommodation for SCA but will also have hot desk facilities for local community groups, who may have resource and accommodation problems. In addition the rear of the building is now a meeting room that can accommodate over 35 people for meetings and events.



The meeting room before renovation and ....

.....after

A number of groups are already using the building and these numbers should increase once further facilities become available and are promoted. Some of the groups that were using the office in this period have included Access for Support and Development Centre, British Born Asians Radio, Multi-Cultural Arts Association, Somali Youth Group, British Keralites Association, Common Community Group and Aid of Good Hope.

It is important to mention the work of BBA Radio because of their contribution to promoting and raising awareness of the SCA building. As an independent organisation working in the field of creative media with young people BBA began using the premises in mid-January. During this period Urban Sound radio station, which was managed by BBA, acquired a one month licence to broadcast to the surrounding areas.

As an organisation managed and run by young people it was very interesting and exciting watching how the station coped with the large numbers of people who visited the premises, either as presenters or guests. The constant influx of young people to SCA had a very positive influence in raising the profile of the organisation and in alerting local people to the existence of our office.

The presence of the radio station also allowed SCA to highlight the work of local groups and statutory bodies. SCA was given a weekly radio slot and this supplied the opportunity to promote the work of those local groups but also to raise awareness of issues affecting young people in Southall. Certainly a number of the invited guests included members of local BME groups, groups from NR areas and local councillors. The work of BBA in providing this interactive forum for young people is something to be commended and hopefully to be replicate at a later date.

The differing types of support provided to the above groups is consistent with SCA's approach of encouraging organisations to become independent and acquire the skills and self confidence to develop as groups in a sustainable way.

One other feature of the building process is the careful planning that has gone into the arrangement of the office. All the furniture in the building, ranging from cupboards, chairs, tables and including floor tiles, is second hand. Many first time visitors to the building are often surprised when informed about this fact but it does indicate how prudently funds were used for the renovation work. It also indicates how voluntary contributions to the process have added value to the funds that we received. For example, members of the SCA Board were involved in various aspects of work at the building and in addition external contributions from professionals such as Jaspal Bhambra of the Ramgharia Sabha Gurdwara were invaluable.

SCA hopes to use the premises in a way that both maximises their potential and also takes account of sustainability issues. We are looking to develop a print shop facility on site that can be utilised to support local groups and which can also present a possible future income source. This presents the opportunity to develop the facility in a way so that any income is reinvested in the organisation for a social purpose

The creation of an office building in such a location is a considerable feat and is something about which all involved in the organisation are very proud. All those who had seen the building as it had been prior to refurbishment have been amazed at the scale and nature of the changes that have taken place. SCA views the building as an important community asset that will attempt to address not only our needs but the needs of partner organisations and people living in the area.

Implementing Electronic Governance Fund

One feature of the local council's plans which will have a bearing on the future usage of the SCA premises will be the forthcoming support from the Implementing Electronic Governance (IEG) fund. Following a workshop in January 2004 and a subsequent successful application SCA has been informed that we will be receiving computer equipment for use at the building.

The LBE had made available slightly over £200,000 to voluntary sector groups to obtain ICT equipment that will assist not only the development of those groups but also allow members of the public to have access to services provided by the council. As more and more of these services will by 2005 become available from the internet, the IEG

programme will allow local groups and residents to transact with LBE in a new and innovative way. The arrival of this equipment will add to the capacity and ability of SCA to engage more fruitfully with local residents.

Neighbourhood Renewal (NR)

Southall is one of two areas within the borough which have been targeted for support from the Neighbourhood Renewal Fund. This is in recognition of those Southall wards that have been identified as suffering from multiple forms of social deprivation. These wards include the Golflinks, Havelock and Windmill Park housing estates.

The implementation of the local Neighbourhood Renewal Strategy was at an embryonic stage in 2002/03 and it is probably accurate to say that it has only been in this year that NR funded projects have really been able to take root and deliver project outcomes. SCA is one of a number of NR funded projects in Southall and it is this funding which has allowed for the employment of two staff and has been vital for the provision of part of the capital expenditure incurred in developing the SCA premises.

SCA has been represented on and an active participant at various local NR fora and meetings. One of the most important of these local fora has been the Dormers Wells Service Improvement Group (DWSIG). The DWSIG meetings have provided an opportunity to NR funded projects to share experiences and good practice but also at a practical level to become acquainted with one another. It is sometimes forgotten just how many projects and NR funded workers there are and DWSIG meetings have served to provide a timely reminder of this fact. It is no coincidence that DWSIG meetings have become better attended and more involved since the appointment of the Dormers Wells Service Manager, Shaheen Aziz.

Access for Support and Development Centre – Group from a Neighbourhood Renewal area working in the SCA building

For any doubters who believe that organisations do not always interact fully with partners and local events it is worth noting that SCA, and many other groups, were present and held stalls at 'fun days' held on each of the three target NR estates. I would specifically mention the fun day at the Golflinks estate that was partly arranged by the Emmanuel Church. Anyone present could confirm the positive community spirit that was displayed at that event and this in turn provides support for the view that the on-going success of NR will depend on how to create and maintain this level of community involvement and engagement.

The Neighbourhood Improvement Fund (NIF) forms an integral part of the NR process. This is a fund which allows residents to obtain funding for specific activities or small scale improvements to their estate. Quite naturally as awareness of NIF has increased amongst local residents so has involvement at NIF meetings.

During the year SCA passed on information about NIF meetings to many groups based on NR estates. There were three specific groups who were assisted to obtain NIF funding, receiving in total £18,000.

In October 2003 all NR projects in Southall were reviewed for progress and effectiveness. As part of this process SCA was commended by partner organisations and our funding for the next year from the NRF was assured.

However, the review has had a number of other far reaching consequences. Firstly, the review panel decided to revisit the way that NR youth projects were operating and this also applied to the warden's scheme in Southall.

Secondly, it was decided that the BMER Involvement Fund would not be used to give out small grants but would be utilised in a different way. It had been felt that the previous usage of the fund had not been used in a targeted way. Following consideration of numerous options it was decided that the fund would be used to employ two part-time workers to assist BMER groups with fundraising and general capacity building issues.

These two workers will be based with SCA and Acton Community Forum respectively. This is not only a tremendous development for the organisation but a great opportunity to assist with the development of other small and emerging groups.

Another positive development has been the first tentative steps towards a joint approach to communicating NR achievements. As part of this approach the first edition of the SCA newsletter highlighted some of the positive NR achievements to date and this role of promoting such successes is something that we will do more of during the year.

As SCA is a NR funded organisation any report would be incomplete without mentioning that this funding has allowed for the employment of two staff. One post is obviously the managers but the other was that of an administrative officer. We were very fortunate to employ Priya Chaphekar in this latter post in March 2004. Since starting Priya has virtually become a part of the fixtures and fittings in the building and her enthusiasm,

infectious sense of humour coupled with her professionalism has been a real asset to SCA.

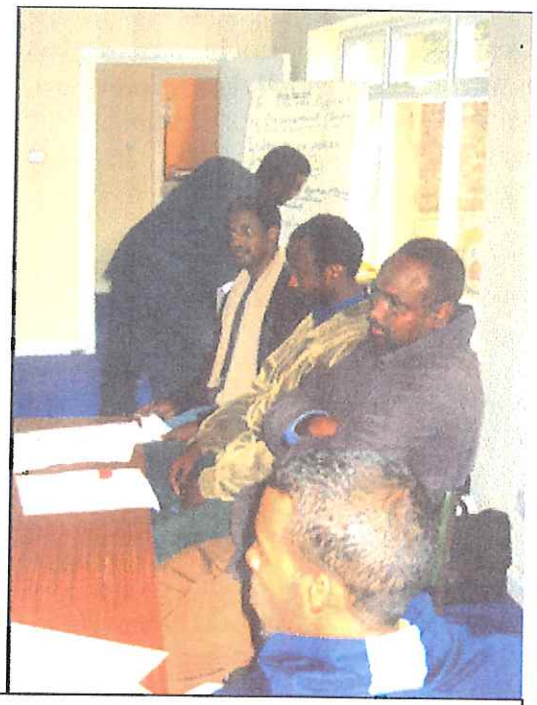
Community Cohesion

As an umbrella organisation working within the multi-cultural environment of Southall it has been important for SCA to be constantly involved in work that brings different groups and communities together. This is in a simplified form the notion that lies behind the concept of community cohesion.

A more comprehensive definition of community cohesion has been provided by the Association of Local Government, which defined a cohesive community as one where:

- There was a common vision and sense of belonging for all communities
- The diversity of different backgrounds was appreciated and positively valued
- Those from different communities had similar life opportunities
- Strong and positive relationships were developed between people from different backgrounds, in the workplace, in schools and within neighbourhoods

By and large many people will recognise elements of the above definition in most communities. However, in 2002 following comments attributed to a prominent local politician a challenge to cohesion in Southall was identified. SCA was instrumental in challenging the remarks made and in working to restore community relations with the Somali community



ASDC providing a workshop for its members at SCA office.

The LBE subsequently applied to the Government Office for London (GOL) to support and promote work to sustain community cohesion in Southall. The key aims of the project were to promote understanding of the Somali community and to help build community bridges. The application was eventually successful and SCA was one of the groups which helped deliver the programme of work.

The support from the GOL funded programme was instrumental in assisting with the refurbishment of the SCA office and in therefore allowing for the creation of hot desk facilities. These facilities would be made available for Somali and other newly emerging groups in the area and thus provides a visible symbol of SCA's commitment to bringing different communities together in one location.

The programme also recognised the important role that local faith group's play both in the lives of many local people and in also maintaining stable community relations. SCA therefore carried out a considerable amount of outreach work with local faith groups to determine the feasibility of setting up an interfaith network. Initial scoping discussions with faith leaders identified that other attempts had been made to deal with this issue.

These discussions also established that there was much that faith groups had done and were doing to create better community relations. The conclusion of this programme saw a seminar being arranged in March 2003 called, 'Positive Images – Faith Contributions to Community Cohesion'. This event was designed to increase understanding of the specific way that local faith groups have brought their respective communities together. The seminar aimed to provide a forum within which to share good practice and identify ways forward for the key players to maintain a constructive dialogue and sustain the cohesiveness of the community.

The event itself was held at the SCA premises and was well attended by local faith communities and also partner organisations. Faith groups present at the seminar expressed their views on barriers to community cohesion but also explored how joint working could help overcome such difficulties. The event was certainly successful in the sharing of experiences and in suggesting solutions. A report of the seminar has been produced.

Earlier in September 2003 the 'What Works' seminar had been arranged by West London Community Cohesion Pathfinder and was held in Brent. The event was attended by 39 groups from the voluntary sector and 34 public sector representatives, all of whom participated in workshops. SCA was one of four groups, from out of six West London boroughs, who were invited to make a presentation about their involvement in community cohesion work. The presentation was very well received and attracted interest from various groups in attendance at the seminar. The event provided an excellent networking opportunity and highlighted various innovative ways in which cohesion work was being progressed at a West London level.

SCA Community Forum

The Community Forum remains an important and powerful mechanism for local consultation and a source from which SCA can pick up issues which need to be pursued at a strategic level.

A change of format to the Forum was adopted earlier in the year which allowed more input from guest speakers. This concentration on guest speakers did not preclude discussion of other issues but was a pragmatic action aimed at easing involvement and participation in the meetings.

As a result the Forums in September and December saw guest speakers from the Primary Care Trust and the LBE respectively. The former meeting contained a lively and honest discussion about health issues in Southall. The latter meeting focused upon the topical issue of the Gas Works development.

The development of the 73 acre Brownfield site has attracted considerable local attention and aroused passionate and different responses. The possibility of up to 4,000 new homes and many thousands of new residents arriving in an area which already has a poor support infrastructure does not make for easy consumption. SCA has throughout argued that any development will only be successful if it is sustainable and this is turn requires huge investment in the improvement of the existing local infrastructure and also in any new development.

Aside from the Community Forum where the issue was the subject of attention the development has been the subject of two other meetings partly facilitated by SCA. On both occasions the purpose of the meetings was to involve local people and groups in the pre-planning application process and to elicit their views, comments and suggestions on the plans produced by the developers. Admittedly the first meeting was more successful in terms of attendance but a residual and on-going concern remains over the degree to which local concerns can be incorporated into the plans of the site developers.

In February 2004 SCA participated in a Youth Forum at the Young Adults Centre. The Forum was arranged by Urban Sound and was designed to provide an interactive platform for young people to express their views and articulate their concerns. On the day itself SCA prepared a questionnaire for the young people in attendance and we received back a total of 23 completed responses.

As a vehicle for consulting with young people and getting a snapshot of their views the questionnaire replies were very interesting. One of the questions asked whether the respondent would recommend living in Southall to someone from another area and 14 out the 23 replies were negative on this issue. The young people were also asked whether they thought Southall was firstly a clean and secondly a safe place to live in. The answers to both questions were overwhelmingly negative.

It might be helpful to record some of the comments the young people made when asked whether any changes might help to improve the environment in Southall :

- Cleaner streets
- Less stalls on the Broadway
- Tighter police control of street crime
- Less drugs
- A day for everyone to clean up the area, as punishment for littering
- Get volunteers to clean up the environment
- Decrease in construction
- Community taking more effective role on environmental issues
- Have someone in schools to teach basic life skills to give young people the security and confidence to avoid the wrong lifestyle

Obviously a cleaner and better environment was a recurrent theme in the replies given. This suggests that although the young people questioned were fairly negative about the state of the environment, as they saw it, they also had a range of positive solutions to the issues which they had identified. In turn this is a cause for optimism as it suggests that far

from being disinterested or apathetic about the state of their environment young people in Southall feel passionately about what needs to be done.

Health

The year also saw SCA becoming more involved in local health initiatives and groups. One example of such involvement relates to the creation of the Southall Healthy Living Initiative (SHLI). This is a joint venture between the voluntary and statutory sector aimed at improving the health and well being of Southall residents. The project is funded by the New Opportunities Fund and will run for three years. The main themes which the SHLI looks to address include mental health, drugs and alcohol, women's health and access to primary care.

The SHLI project will be delivered by nine different organisations including the Dormers Wells Nursery and Parent Centre, Mencap, Southall Health Improvement Programme and Roshni. SCA was invited to be a member of the management group for the SHLI and it has been fascinating watching how the different projects have established themselves and, in some cases, already begun exceeding expected targets and outputs.

Another health related development has been the establishment of local Neighbourhood Forums in Southall. These forums allow local people to come together to articulate their needs and concerns in relation to the provision of local health services and so allow for local priorities to be identified and dealt with. SCA has supported the development of these forums by sending out information to all its contacts about these Forum meetings in order to raise awareness of the process and encourage community participation.

Manny from Multicultural Arts Association (MAA) dealing with clients at SCA office. MAA is an organisation that assists people with disabilities.

SCA is also an involved member of a Diversity Steering Group established by Ealing PCT. The group considers issues including diversity training, BME staff needs, ethnic monitoring etc. During the year SCA prepared a race equality questionnaire to assess how much, if at all, local people knew about the PCT's race equality plans. Admittedly although this was not the most scientifically correct piece of research the response provided showed a surprising amount of ignorance about the PCT's policies and practice in relation to race equality.

One slight disappointment during the year was the ultimate outcome to an application to run a project on a drug misuse needs assessment. The proposal to the University of Central Lancashire was designed to assess the effectiveness and efficacy of anti-drugs work or interventions in Southall. It would have been a very interesting piece of research based on a NR estate and heavily involving locally recruited volunteers. Unfortunately, although we were initially told that we were one of two groups in the borough who had been successful the funders later decided not to pursue the project in Ealing.

Partnership Working

It is essential that SCA continues to have an open and inclusive approach to working with partner groups. Certainly this has been the approach of the organisation during the year and it is a way of working that recognises that voluntary sector groups have to adopt a joint working ethos as part of their dealings both within and outside of the sector.

Partnership discussions in action at SCA office!

At this stage it might be helpful to mention just some of the partnerships that we are involved in and also some local initiatives we have supported:

Local Strategic Partnership – The LSP is slowly but surely becoming recognised as a body which can make fundamental strategic decisions on a borough wide level. SCA is a committed and involved member of the LSP and during the course of the year we submitted a proposal regarding the plight of community groups in Southall and the lack of readily available accommodation. The SCA proposal sought to highlight these

accommodation issues and suggested that a large scale community resource facility was one possible solution to this problem. In this respect I must thank our representative on the LSP, Ravi Jain, for his proactive involvement and for being a font of positive ideas throughout the year.

Ealing Community Network – SCA is a member of the ECN Steering Group which in the course of the year has had to deal with issues ranging from grant cuts, a compact with the LBE, process for nomination to the LSP etc.

Planning and the Community Group – For those of you who may think that planning and development issues were rather dry and boring, think again! SCA's involvement in this group, facilitated by the LBE, has been really instructive and enlightening. The group has been given information about the LBE's approach to considering planning applications but also told about the wider consequences of developments and planning gain issues. SCA has submitted comments about supplementary guidance that is being developed by LBE on community facilities and the on the subject of s106 legal agreements.

CEMVO Funding Fair – Information about this funding fair, which was held in February 2004, was sent out to all SCA contacts. Many of the groups who attended were from this group of contacts and they found the information provided by the various funders very useful.

West London Network Steering Group – This is a group which considers strategic support for voluntary and community organisations working in Ealing and neighbouring boroughs of Brent, Hounslow and Hillingdon. The Network is one of seven partners who have an input into how community cohesion funds given to these boroughs are used.

Any mention of partnership would be incomplete without a humble acceptance of the fact that much of the work of SCA and certainly many of the positive things that we have been able to do would not have been possible without outside support and assistance. Without wishing to embarrass them in any way I must specifically mention the help of Andy Roper and staff at ECVS and also the sterling on-going support from Lainya Keivani and her colleagues at LBE.

SCA Board

The SCA Board of Director's met 8 times during the year. Often the frequency of these meetings was dictated by the on-going building work but this was one of issues considered at meetings. The Board has overseen the establishment of better financial management of the organisation coupled with the adoption of internal policies designed to assist with the day to day functioning of the office. In terms of financial management I would highlight the excellent advice and support from Dilbagh Chana and Amir Fouladvand, the Treasurer and Company Secretary respectively.

Although SCA was set up as a not for profit company in 2002 one of the ambitions of the organisation was to acquire charitable status. Accordingly in August 2003 an application was submitted to the Charity Commission. After many months of discussion, and a visit

to their offices in Somerset, the Charity Commission decided that they would approve our application pending certain changes being made to the SCA's governing document. These changes have now been made and the whole saga of the charity application is now hopefully nearing a successful completion.

As an organisation which aims to reflect the diversity of Southall, both in terms of demography and differing viewpoints, SCA has agreed to a process for the election of future members to the committee which will allow all affiliated members to have a greater say in the make up of the Board. This development is in line with SCA's position on having a broader and more inclusive base of support for the organisation.

On a related point various new members joined the SCA during the course of the year. Some of the new members included: Havelock Family Centre, Dormers Wells Infants School, Somali Youth Group, Ealing Community Transport, Access for Support and Development Centre and numerous others. It is true to say that the organisation has made big strides towards the more inclusive and diverse membership alluded to above.

The work of SCA during the year has been a real and effective collaboration between staff and the Board. This contribution and support has been particularly valuable because it often related to the building development and it would probably be difficult to calculate just how many times members came to oversee the building works or help in some way.

In this respect the input of the Chair should be specifically recorded for all those occasions when he came and oversaw the construction work, ironed out problems relating to the building and even physically did a lot of work himself. This is valid testimony to the commitment of the individuals concerned and their appreciation of just how important the office was to SCA's future development. In short a big and well earned thank you to all the Board members for their vital work throughout the year.

New SCA Members (April 2003 to date)

1. St Georges Church
2. Emmanuel Church and Youth Project
3. Havelock Family Centre
4. Ealing Passenger Transport Users Group
5. Access for Support & Development Centre
6. West London YMCA
7. Somali Family Learning & Regeneration
8. Ealing CVS
9. Community Health Outreach Team
10. Dormers Wells Nursery & Community Centre Trust
11. BBA Radio
12. Hounslow Racial Equality Council
13. Keyring – Ealing Network
14. Ealing Community Transport
15. Southall Norwood CMHRC
16. Havelock Independent Residents Organisation
17. Horn of Africa Youth Group
18. Multicultural Arts Association
19. Somali Youth Group
20. Common Community Group
21. British Asian Councillors Association
22. Indian Youth Association
23. Tamil Community Centre
24. Ealing Refugee Forum
25. Afghan Hindu Cultural Society
26. Shaheed Bhagat Singh Welfare Centre
27. British Keralites Association
28. Aid of Good Hope
29. Ealing Legal Centre
30. Southall Health Improvement Programme
31. Southall Quaker Meeting
32. Adara Shabad
33. Home-Start Ealing
34. Ealing Education Business Partnership
35. United Anglo Caribbean Society
36. Co-op Homes (South) Ltd
37. Water Tower Housing Co-operative Ltd
38. Ealing Dyslexia Association
39. Kumbhar Women's Group
40. Sikh Missionary Society.
41. Lohana Community (West London)
42. I.W.A
43. West London Asian Society.

Partnerships in which SCA has been involved 2003 / 04

1. Local Strategic Partnership
2. Neighbourhood Renewal Standing Committee
3. Dormers Wells Service Improvement Group
4. PCT Diversity Steering Group
5. PCT Neighbourhood Forums
6. Southall Community Cohesion Steering Group
7. West London Network
8. Southall Sustainability Forum
9. Ealing Community Network Steering Group
10. Southall Regeneration Partnership
11. Planning and the Community Working Group
12. BMER Forum
13. Ealing Health and Social Care Forum
14. Southall & Norwood Green Sector Working Group
15. Ealing Racial Equality Council

Southall Community Alliance

Board Members 2003/04

Harsev Bains	(Chair)
Sonika Nirwal	(Vice-Chair)
Dilbagh Chana	(Treasurer)
Amir Fouladvand	(Company Secretary)
Michael Bolley	
Amar Chadha	
Abdullahi Osman	
Balvinder Kaur Chahal	
D.S. Bhasin	
George Twyman	
Hussein Hassan	
David Bookless	
Ravi Jain	

SCA Staff

Janpal Basran	Manager
Priya Chaphekar	Administrative Officer

Company number: 04577901

Southall Community Alliance

Trustees' report and financial statements

for the year ended 31 March 2004

Southall Community Alliance

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Southall Community Alliance

Legal and administrative information

Trustees	Harsev Singh Bains Sonika Nirwal Dilbagh S Chana Amir Fouladvand The Reverend Michael Francis Bolley Reverend David John Charles Bookless Balvinder Kaur Chahal Hussein Hajir Hassan Ravinder Kumar Jain George Patrick Twyman Dil Mohan Singh Bhasin Amar Chadha Abdullahi Osman
Company Secretary	Amir Fouladvand
Company number	04577901
Accountants	Rehncy Shaheen 1276/1278 Greenford Road Greenford Middlesex UB6 0HH

Trustees' report
for the year ended 31 March 2004

Statement of trustees' responsibilities

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees have overall responsibility for ensuring that the charity has appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Accountants

Rehncy Shaheen were appointed accountants during the year and the trustees recommend that Rehncy Shaheen remain in office until further notice.

This report was approved by the trustees on 28 June 2004 and signed on its behalf by

Amir Fouladvand
Company Secretary

Reporting accountants' report to the trustees on the unaudited financial statements of Southall Community Alliance.

We report on the financial statements of Southall Community Alliance for the year ended 31 March 2004 which comprise the statement of financial activities, the balance sheet, the cash flow statement and the related notes. These financial statements have been prepared in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002), under the historical cost convention and the accounting policies set out therein.

Respective responsibilities of the trustee trustees and auditors

As described in the statement of trustees responsibilities the trustees are responsible for the preparation of the financial statements, and they consider that the company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the company, and making such limited enquiries of the officers of the company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

i the financial statements are in agreement with the accounting records kept by the company under Section 221 of the Companies Act 1985.

ii having regard only to, and on the basis of, the information in those accounting records:

a those financial statements have been drawn up in a manner consistent with the provisions of the Act as specified in Section 249C(6), so far as applicable to the company.

b the company satisfied the requirements of Section 249A(4), for the financial year in question, and did not fall within Section 249B(1)(a) to (f) at any time within that financial year.

Rehncy Shaheen
Chartered Accountants
Registered Auditors

1276/1278 Greenford Road
Greenford
Middlesex

UB6 0HH

Southall Community Alliance

Statement of financial activities

For the year ended 31 March 2004

	Notes	Unrestricted funds £	Restricted funds £	Year ended Total £	Period ended Total £
Incoming resources					
Donations	2	6,000	-	6,000	-
Grants	3	111,356	5,725	117,081	43,911
Investment income	4	-	-	-	107
Total incoming resources		117,356	5,725	123,081	44,018
Resources expended					
Staff costs		40,680	-	40,680	10,682
Staff training		50	-	50	-
Rent, rates and service charge		2,064	-	2,064	-
Insurance		1,033	-	1,033	-
Light and heat		137	-	137	-
Repairs and maintenance		342	-	342	-
Printing, postage and stationery		2,990	-	2,990	805
Advertising		-	-	-	2,569
Telephone		1,088	-	1,088	-
Computer costs		245	-	245	1,058
Hall hire		543	-	543	194
Travelling		336	-	336	80
Legal and professional		687	-	687	-
Consultancy fees		965	-	965	6,199
Accountancy fees		1,497	-	1,497	900
Miscellaneous expenses		341	-	341	299
Depreciation and amortisation		13,846	-	13,846	736
Total resources expended		(66,844)	-	(66,844)	(23,522)
Net movement in funds		50,512	5,725	56,237	20,496
Total funds carried forward		50,512	5,725	56,237	20,496

The notes on pages 7 to 12 form an integral part of these financial statements.

Southall Community Alliance

Balance sheet
as at 31 March 2004

	Notes	2004 £	2004 £	2003 £	2003 £
Fixed assets					
Tangible assets	9		63,715		17,207
Current assets					
Debtors	10	-		15,000	
Cash at bank and in hand		15,183		15,000	
		15,183		30,000	
Creditors: amounts falling due within one year	11	(2,164)		(26,711)	
Net current assets			13,019		3,289
Net assets			76,734		20,496
Funds					
Unrestricted funds			41,009		(9,504)
Restricted funds			35,725		30,000
			76,734		20,496

The trustees' statements required by Section 249B(4) are shown on the following page which forms part of this Balance Sheet.

The notes on pages 7 to 12 form an integral part of these financial statements.

Balance sheet (continued)

Trustees' statements required by Section 249B(4) for the year ended 31 March 2004

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by Section 249A(1) of the Companies Act 1985 ;

(b) that no notice has been deposited at the registered office of the company pursuant to Section 249B(2) requesting that an audit be conducted for the year ended 31 March 2004 and

(c) that we acknowledge our responsibilities for:

(1) ensuring that the company keeps accounting records which comply with Section 221, and

(2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of Section 226 and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

The financial statements were approved by the Board on 28 June 2004 and signed on its behalf by

H. S. Bains

Harsev Singh Bains
Trustee

Dilbagh S Chana
Trustee

The notes on pages 7 to 12 form an integral part of these financial statements.

Notes to the financial statements for the year ended 31 March 2004

1. Accounting policies

1.1. Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002) and follow the recommendations in 'Accounting and Reporting by Charities: Statement of Recommended Practice' issued in October 2000.

1.2. Incoming resources

Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. Gifts donated for resale are included as income when they are sold. Donated assets are included at the value to the charity where this can be quantified and a third party is bearing the cost. The value of services provided by volunteers has not been included.

Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities in the year in which they are receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Resources expended are recognised in the year in which they are incurred.

Management and administration costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

1.4. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Computer equipment	-	25% straight line
Fixtures, fittings and equipment	-	25% reducing balance
Improvements to premises	-	15% reducing balance

2. Donations

	Unrestricted £	Year ended £	Period ended £
Inc - donations 1	6,000	6,000	-
	6,000	6,000	-

Notes to the financial statements for the year ended 31 March 2004

3. Grant and other income

	Unrestricted funds	Restricted funds	Year ended	Period ended
	£	£	£	£
Inc - Neighbourhood Renewal Fund	60,000	-	60,000	30,000
Inc - Southall Regeneration Partnership	-	-	-	3,000
Inc - Southall Area Community Network	-	-	-	10,911
Inc - LBE CC Grant	32,000	-	32,000	-
Inc - ECVS	10,213	9,750	19,963	-
Inc - Ealing PCT	343	-	343	-
Inc - Awards for all	-	4,775	4,775	-
	102,556	14,525	117,081	43,911

4. Investment income

	Year ended	Period ended
	£	£
Inc - Interest received	-	107
	-	107

Notes to the financial statements for the year ended 31 March 2004

5. Management and administration

	Year ended	Period ended
	£	£
Staff costs	40,680	10,682
Staff training	50	-
Rent, rates and service charge	2,064	-
Insurance	1,033	-
Light and heat	137	-
Repairs and maintenance	342	-
Printing, postage and stationery	2,990	805
Advertising	-	2,569
Telephone	1,088	-
IT costs	245	1,058
Hall hire	543	194
Travelling	336	80
Legal and professional	687	-
Consultancy fees	965	6,199
Accountancy fees	1,497	900
General expenses	341	299
Depreciation and amortisation	13,846	736
	66,844	23,522

6. Operating gain

	Year ended	Period ended
	£	£
Operating gain is stated after charging:		
Depreciation and other amounts written off tangible assets	13,846	736

Notes to the financial statements for the year ended 31 March 2004

7. Employees

Number of employees

	Year ended	Period ended
The average monthly numbers of employees (including the 13 honory unpaid trustees) during the year were:	Number	Number
Administration	15	12

Employment costs

	Charitable expenditure	Year ended	Period ended
	£	£	£
Wages and salaries	36,755	36,755	9,758
Social security costs	3,925	3,925	924
Totals	40,680	40,680	10,682

	Unrestricted	Restricted	Year ended	Period ended
	£	£	£	£
Wages and salaries	35,555	1,200	36,755	9,758
Social security costs	3,925	-	3,925	924
	39,480	1,200	40,680	10,682

Notes to the financial statements for the year ended 31 March 2004

9. Tangible fixed assets

	Computer equipment £	Fixtures, fittings and equipment £	Improvement to premises £	Total £
Cost				
At 1 April 2003	2,943	-	15,000	17,943
Additions	646	17,430	42,278	60,354
At 31 March 2004	3,589	17,430	57,278	78,297
Depreciation				
At 1 April 2003	736	-	-	736
Charge for the year	898	4,357	8,591	13,846
At 31 March 2004	1,634	4,357	8,591	14,582
Net book values				
At 31 March 2004	1,955	13,073	48,687	63,715
At 31 March 2003	2,207	-	15,000	17,207

10. Debtors

	2004 £	2003 £
Debtors (owed by LBE/NRF)	-	15,000

11. Creditors: amounts falling due within one year

	£	£
Trade creditors	529	21,322
Other taxes and social security costs	-	3,435
Other creditors	1,000	1,054
Accruals and deferred income	635	900
	2,164	26,711

Notes to the financial statements for the year ended 31 March 2004

12. Analysis of net assets between funds

	Unrestricted funds £	Total funds £
Fund balances at 31 March 2004 as represented by:		
Tangible fixed assets	63,715	63,715
Current assets	15,183	15,183
Current liabilities	(1,529)	(1,529)
	77,369	77,369